

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 APRIL 2018 TO 31 JULY 2018

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing katieb@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2017/18

Name	Portfolio
Mr David Hodge CBE	Leader of the Council
Mr John Furey	Deputy Leader and Cabinet Member for Economic Prosperity
Mrs Clare Curran	Cabinet Member for Children
Mrs Denise Turner-Stewart	Cabinet Member for Communities
Mr Mel Few	Cabinet Member for Adults
Mr Colin Kemp	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Transport
Mrs Helyn Clack	Cabinet Member for Health
Mrs Mary Lewis	Cabinet Member for Education
Mr Tim Oliver	Cabinet Member for Property and Business Services
Ms Charlotte Morley	Associate Member for Property and Business Services

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 April 2018 TO 31 July 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS APRIL 2018

3 Apr 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
5 Apr 2018	Developing the Council's Programme Management and Change Capacity	To agree award of contract for consultancy support to develop the Council's programme management and change capacity Part 2	Leader Decisions	Leader of the Council (Mr David Hodge CBE)	Rachel Crossley Tel: 020 8541 9993		Economic Prosperity; Resident Experience; Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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INVESTMENT STRATEGY DECISIONS - APRIL 2018

10 Apr 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET - APRIL 2018

24 Apr 2018	Formation of Runnymede Joint Committee	Cabinet (and Full Council) approval is sought to establish the Joint Committee. The formation of the Joint Committee will require agreement by Runnymede Borough Council in parallel, and it is due to be considered by their Corporate Management Committee on 22 March, and by Full Council.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Fiona Lowe/ Jane Last Tel 020 8541 9794	Full Council	Resident Experience	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Future Commissioning of School Support Services	Decision required to enable the Council to meet statutory and key strategic duties that are currently contracted to Babcock 4S through the annual service deliver contract which is due to end in 2019. Part 2 annex	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	Frank Offer Tel: 020 8541 9507, Melanie Harris Tel: 020 8541 9556 Assistant Director Schools and Learning (Liz Mills)	Surrey schools and academies, school governors and business managers and Diocesan stakeholders.	Wellbeing	Moved from 27/03/2018
24 Apr 2018	Contingency Crewing Arrangement for Surrey Fire and Rescue Service	To agree the progression of a hybridised in-house and externally supported contingency option in case of industrial action to ensure compliance with relevant business continuity legislation and Home Office requirements set out in the letter from the Policing and Fire Minister received on 11 January 2018.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Steve Owen-Hughes Tel: 01737 242444 Chief Fire Officer (Russell Pearson)		Resident Experience; Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Financial Framework for Members' Community Allocation	To approve the new Financial Framework for Members' Community Allocation grants.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Sandra Brown Tel: 01483 517532 Head of Highways & Transport (Lucy Monie)	Local Committee and Joint Committee Chairmen, Local Committee/Joint Committee Review Group, and local members.	Resident Experience	New
24 Apr 2018	Developing an Edge of Care Service - Application to the Life Chances Fund	To approve an application for funding from the Government's 'Life Chances Fund' in support of the development of an Edge of Care service in Surrey.	Cabinet	Cabinet Member for Children (Mrs Clare Curran)	Karl Mittelstadt, Tel: 01372 833 877 Will Balakrishnan, Head of Insight and Innovation		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	The Future of the Surrey Performing Arts Library	There is an MTFP requirement to save £180,000 on the Surrey Performing Arts Library budget from 1 April 2018. Two options for future arrangements have been worked up for decision.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Peter Milton Tel: 020 8541 7679, Rose Wilson Tel: 01932 794178 Director of Legal and Democratic Services and Cultural Services		Resident Experience; Wellbeing	New
24 Apr 2018	Purchase of Fire Appliances	To award a contract for the purchase of fire appliances.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Peter Simmonds Tel: 020 8541 9936 Chief Fire Officer (Russell Pearson)	Local Committees.	Resident Experience	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Supporting Economic Growth through Investment in Transport and Highways Infrastructure – re: EM3 Spring 2018 planned Business Cases	<p>To approve £0.480m of local contributions for the A30 London Road Camberley transport improvement project which is due to be submitted as a business case to the EM3 LEP by 30 November 2017.</p> <p>The total estimated cost for this project is £5.00m and we are seeking Local Growth Fund (LGF) contribution from the EM3 LEP of £3.75m.</p>	Cabinet	Deputy Leader (Mr John Furey) Cabinet Member for Environment & Transport (Mr Mike Goodman) Cabinet Member for Highways (Mr Colin Kemp)	<p>Paul Fishwick Tel: 03456 009 009</p> <p>Strategic Director Environment and Infrastructure (Trevor Pugh)</p>	<p>Surrey Heath Borough Council, EM3 LEP.</p> <p>Public consultation has been completed for this project during the Spring of 2017.</p> <p>Local Committee (Surrey Heath) has received reports on 10 December 2015 and 8 December 2016 related to this project.</p>	Economic Prosperity	Moved from 28/11/2017.

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Meadows Gyratory Major Improvement Scheme	To award a contract for the Meadows Gyratory Major Improvement Scheme.	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	Peter Simmonds Tel: 020 8541 9936 Strategic Director Environment and Infrastructure (Trevor Pugh)		Economic Prosperity	
24 Apr 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader) Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Financial Budget Outturn 2017/18	The Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the Council's year-end financial outturn position for 2016/17 and the impact of carry forward requests on the 2017/18 financial year.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
24 Apr 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack) Leader of the Council (Mr David Hodge CBE)	Justin Newman Tel: 020 8541 8750 Chief Executive (Joanna Killian)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Leadership Risk Register	The Cabinet is asked to note the contents of the Leadership Risk Register and endorse the control actions put in place by the Statutory Responsibilities Network.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)		Economic Prosperity	

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CABINET MEMBER DECISIONS - 8 MAY 2018

8 May 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m, in consultation with the Leader. Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Chief Property Officer (John Stebbings)		Economic Prosperity	
8 May 2018	Proposal to Close Green Oak C of E Primary School and Nursery, Franklyn Road, Godalming GU7 2LD	The Cabinet Member is asked to review the summary of the consultation and the consultation responses; and determine whether to proceed with the publication of statutory notices.	Cabinet Member for Education Decisions	Cabinet Member for Education (Mrs Mary Lewis)	Melanie Harding Tel: 020 8541 9142 Assistant Director Schools and Learning (Liz Mills)	Parents/carers, governors and staff, all schools within 3 miles, parish and district councils.	Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
8 May 2018	Proposal to Close Ripley C of E Primary School, Wentworth Close, Ripley GU23 6ED	The Cabinet Member is asked to review the summary of the consultation and the consultation responses; and determine whether to proceed with the publication of statutory notices.	Cabinet Member for Education Decisions	Cabinet Member for Education (Mrs Mary Lewis)	Melanie Harding Tel: 020 8541 9142 Assistant Director Schools and Learning (Liz Mills)	Parents/carers, governors and staff of schools, all schools within 3 miles, parish and district councils	Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
8 May 2018	Provision of an Extra Care Service in Extra Care Housing Scheme at Mitchison Court - Contract Award	<p>To approve the award of a contract for the Provision of an Extra Care Service in an Extra Care Housing Scheme at Mitchison Court, subject to confirmation of Cabinet delegation to Cabinet Member Adult Social Care and Strategic Director Adult Social Care and Public Health on 27 March 2018.</p> <p>The award will support the Council's vision for Extra Care Housing which is to offer residents support within modern, purpose-built facilities that help older people retain their independence in the community while offering flexible and responsive care and support arrangements to meet their needs, enhance quality of life and improve outcomes.</p>	Cabinet Member for Adults Decisions	Cabinet Member for Adults (Mr Mel Few)	<p>Andrew Price, Sara Walton Tel: 020 8541 7750</p> <p>Strategic Director Adult Social Care and Public Health (Helen Atkinson)</p>	Notting Hill Housing Association, Residents of Mitchison Court and Spelthorne BC	Resident Experience; Wellbeing	New

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INVESTMENT STRATEGY DECISIONS - 8 MAY 2018

8 May 2018	Investment Board	<p>To approve decisions in relation to the council's investment strategy.</p> <p>Part 2</p>	Investment Board	Leader of the Council (Mr David Hodge CBE)	<p>Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550</p> <p>Director of Finance (Sheila Little)</p>		Economic Prosperity	
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CABINET - 29 MAY 2018

29 May 2018	Framework award for the Provision of Print Management Services	Decision required to award a new Framework Agreement for the supply of Print Management Services. Part 2 annex	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Laura Hughes Tel: 020 8213 2873 Head of Procurement and Commissioning (Ross Duguid)		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
29 May 2018	Provision of Nursing and Residential Dementia Care Services in Accommodation Developed Via A Design, Build, Finance and Operate Model - Contract Award	<p>To approve the award of a contract for the Provision of Nursing and Residential Dementia Care Services for Older People at the former Older People in house home Brockhurst and the award of an Agreement for Lease and Ground Lease to the successful provider for the design, build and financing the construction of the care home.</p> <p>The award will support the Council's vision to support people with nursing needs as well as high and complex residential needs, including dementia within modern, purpose-built facilities that are flexible and able to meet their needs.</p> <p>Part 2 annex</p>	Cabinet	Cabinet Member for Adults (Mr Mel Few)	<p>Jennifer Henderson Tel: 07791651494</p> <p>Strategic Director Adult Social Care and Public Health (Helen Atkinson), Rachel Crossley</p>	Runnymede Borough Council, Market engagement with providers, North West Surrey Clinical Commissioning Group	Resident Experience; Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
29 May 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Chief Executive (Joanna Killian)		Wellbeing	
29 May 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m in consultation with the Leader. Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS - 5 JUNE 2018

5 Jun 2018	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases under £1m, in consultation with the Leader of the Council.</p> <p>Part 2</p>	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - JUNE 2018

12 Jun 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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CABINET - 26 JUNE 2018

26 Jun 2018	Local/Joint Committee Review Group - Findings and Recommendations	To decide whether to progress with the recommendations of the review.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Michelle Collins Tel: 07968 833990 Head of Community Partnerships and Safety (Jane Last), Mr David Hodge CBE	Local/Joint committee members, borough/district members, parish/town councils and residents associations. Social media promotion of the survey.	Resident Experience	New
26 Jun 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Jun 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack), Leader of the Council (Mr David Hodge CBE)	Justin Newman Tel: 020 8541 8750 Chief Executive (Joanna Killian)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS - 3 JULY 2018

3 Jul 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m, in consultation with the Leader. Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	New
3 Jul 2018	Fair Access Protocol	To agree the Primary and Secondary Fair Access Protocols for 2018/19.	Cabinet Member for Education Decisions	Cabinet Member for Education (Mrs Mary Lewis)	Claire Potier Tel: 01483 517689, Julie Stockdale Tel: 020 8541 8084 Interim Strategic Director Children, Schools and Families (Rose Durban)	Primary & Secondary Phase Councils Headteachers and Chairs of Governors at Surrey schools Admissions Forum Education Leads for Vulnerable Learners	Resident Experience	New

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INVESTMENT STRATEGY DECISIONS - JULY 2018
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10 Jul 2018	Investment Board	<p>To approve decisions in relation to the council's investment strategy.</p> <p>Part 2</p>	Investment Board	Leader of the Council (Mr David Hodge CBE)	<p>Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550</p> <p>Director of Finance (Sheila Little)</p>		Economic Prosperity	New
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CABINET - 17 JULY 2018

17 Jul 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m in consultation with the Leader.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	New
17 Jul 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
17 Jul 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack), Leader of the Council (Mr David Hodge CBE)	Justin Newman Tel: 020 8541 8750 Chief Executive (Joanna Killian)		Wellbeing	New
17 Jul 2018	Leadership Risk Register	The Cabinet is asked to note the contents of the Leadership risk register and endorse the control actions.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)		Economic Prosperity	New